

Beowulf Alley Theatre

Director's Play Submission

2010-2011 Season

Instructions

Thank you for your interest in directing at Beowulf Alley Theatre Company. Our 2010-2011 Season begins on July 1, 2010 and ends on June 30, 2011. We encourage you to submit a proposal for this upcoming season that fits our mission and for which you are passionate.

Our Mission: *It is our mission to create captivating experiences for our patrons, students, and the Tucson community through the highest artistic and technical quality productions and education programs and to provide a theatre where performing artists, educators and technicians can develop and present their skills and art.*

If you have any questions about this process, please do not hesitate to contact Liz Cracchiolo, Chair of the Artistic Development Committee (or her designee), at theatre@beowulfalley.org (or call 520-622-4460). Please include in the subject line: ADC Chair 2010-2011 Director Submissions. We are unable to pay for transportation or housing costs.

Application Process

IMPORTANT! Please read this document and the *Play Submission Form*.

Complete the online ***Play Submission Form*** (below). If you prefer to prepare the form offline, **copies of this form can be downloaded and printed by *clicking here***, or you can obtain hardcopies from the BATC main office (11 S. Sixth Avenue, Tucson, AZ 85701). You may attach additional pages as needed. Submissions must be typed or legibly printed. All submissions are due by **3:00pm, Wednesday, October 14, 2009 whether submitted online, by mail or hand-delivered.**

- Supporting Documents must be received in person or by mail no later than **3:00pm, Friday, October 16, 2009. You may submit up to two (2) plays, separately.** Each project must have a separate set of supporting documents. The supporting documents needed are:
 - 1 copy of the script
 - 1 copy of the libretto (if you are submitting a musical)
 - 1 copy of a CD or tape of the music
- We will notify you about BATC's PRELIMINARY decision regarding your play by **Monday, November 9, 2009.**
- If you would like to pick up your materials at the Beowulf Alley office following the final decision, please do so prior to March 31, 2010. We do not have the room to store them after that date and they will be discarded.

Play Submission Criteria

- Limit of two (2) plays per director.
- Cast size of eight (8) or less (double casting acceptable; pre-casting is not acceptable).

- Facility, in-house technical resources and budgets can meet the technical requirements of the play (specific tech information found on theater website). Note: *Budget considerations will tend to favor contemporary costuming.*
- Play run times are 90 minutes to 150 minutes (excluding intermissions).
- Subjects must be suitable to general audiences.
- Plays have no local production history within last five years.
- Playwrights who wish to have their play considered *must* have a director submit the play who is committed to directing it (playwrights may not submit their own play with the intention of directing).

Selection Process

- The Artistic Development Committee (ADC) consists of:
 - 1 Chair (The Chair of the ADC also serves on the BATC Board)
 - 8-10 volunteer members from the Tucson theatrical community
- The Chair and/or Members of the ADC shall abstain from deciding on their own play submissions (if any).
- The ADC will read the submissions and make preliminary decisions based on the written submissions and supporting materials.
- The ADC will interview selected prospective directors on **Saturday, November 14, 2009** and continuing, if necessary, on **Tuesday, November 17, 2009. Times will be determined later. Directors will be allotted 15 minutes to present their concepts to the ADC and 15 minutes to answer questions from the ADC.**
- Directors will be notified of the ADC's selection and intention to submit the proposal to the Board of Directors by **Friday, December 11, 2009.**
- Based on the written submissions, supporting materials, and the personal interviews, the ADC will generate a **packet of recommended plays that address BATC's mission statement for the 2010-2011 season and present it to the Board of Directors for approval no later than Monday, December 21, 2009. The packet will include the following information:**
 - Director's *Play Submission Form*
 - Brief explanation of why the submission is a good candidate for the upcoming season
- For all plays that are not recommended, the ADC will provide the BATC Board of Directors with the following information:
 - Director's *Play Submission Form*
 - Brief explanation of why the submission is not recommended for the upcoming season (which could include availability/appropriateness of time slot and therefore possible postponement).
 - If applicable, recommendations for how BATC could help the director improve his/her chances of directing at BATC in the future (e.g., assistance choosing plays that are more feasible given BATC's budget and resources).
 - If two or more people submit the same script, it will be up to the ADC to determine which, if any of them, is selected to direct the show. The decision will be based on submission packets, interviews, other scripts each might have submitted and all the usual factors that go into director selection.
- The BATC Board of Directors will approve or disapprove the proposed plays for a given season in part or all together. If all or any of the selections are rejected, the ADC will revise and resubmit a new schedule, based on recommendations of the BATC Board of Directors.
- The ADC Chair will notify all directors regarding the Board's decision by **Tuesday, December 29, 2009.**

- Formal commitment by successful directing candidates is due by **3:00pm, Friday, January 8, 2010.**
- **BATC reserves the right to forego choosing any of the submitted plays for a particular season given none of them meet the Committee's approval.**
- **Two-year automatic rule: Beowulf reserves the right to produce a play two years after the submission with personnel other than those who submitted it.**
- **Following the director's formal acceptance to direct a production in the selected season, Beowulf Alley reserves the right to retain the play and select a new director if the director chooses to withdraw or Beowulf Alley determines there are grounds for the director's termination.**
- **While there are necessary limits due to budget and other considerations, BATC feels that there is no limit to the imagination. Candidates are assured that BATC will support each director in the realization of their vision, and will work collaboratively to deliver the highest quality experience for our audiences.**

Schedule of Deadlines and Important Dates

Tuesday, September 1, 2009:

Announce Call for Submissions from Directors

3:00pm, Wednesday, October 14, 2009:

Deadline for Directors to submit *Play Submission Form* online or hand-delivered to BATC.

3:00pm, Friday, October 16, 2009:

Deadline for Directors to submit accompanying materials

[September 1, 2009 – November 3, 2009 (6:30pm: Time of next ADC Meeting)

ADC Members read and review submissions as they are delivered.]

6:30pm, Tuesday, November 3, 2009:

ADC Members meet to discuss submissions and identify candidates for interview.

Monday, November 9, 2009:

Directors notified of ADC's preliminary decisions.

Saturday, November 14, 2009 & Tuesday, November 17, 2009:

Interviews with candidate directors (followed by final ADC Determination).

Friday, December 11, 2009:

Directors notified of ADC decisions.

Monday, December 21, 2009:

Proposed Season presented to Board for approval.

Tuesday, December 29, 2009:

ADC notifies all candidates of ADC and Board's final decisions.

3:00pm, Friday, January 8, 2010:

Director's formal commitment due.

Contact Information

Snail Mail

*BATC Board of Directors
Attn: Artistic Development Committee
11 S. 6th Avenue
Tucson, AZ 85701*

Drop-off (if not through mail). Please call in advance to ensure staff is in office

*Beowulf Alley Theatre
11 S. 6th Avenue
Tucson, AZ 85701*

E-mail (Please include in the subject line: ADC Chair 2010-2011 Director Submissions)

theatre@beowulfalley.org

Phone: BATC Administrative Offices

(520) 622-4460

**Beowulf Alley Theatre
Director's Play Submission Form
2010-2011 Season**

Name:

E-mail:

Address:

Daytime Phone:

Evening Phone:

Play Title and Playwright:

Play licensing agency and royalty fee:

Please indicate which timeslots you would prefer for your play, and which timeslots you absolutely do NOT want for your play (give us choices if you can)

Run of Production (Thurs/Fri/Sat eve & Sun mat)	Production Planning (PP)/ Rehearsal Start (RS)	Would you be willing to direct during this timeslot?	
Late Sept 10-Mid Oct 10	May 10 (PP)/ July 10 (RS)	Yes	No
Early Nov 10-Mid Nov 10	July 10 (PP)/Sept 10 (RS)	Yes	No
Dec 2010 (Possible Holiday Show)	Aug 10(PP)/Oct 10 (RS)	Yes	No
Jan 2011	Sept 10 (PP)/Nov 10 (RS)	Yes	No
Late Mar 2011 - Mid Apr 2011	Nov 11 (PP)/Jan 2011	Yes	No
Possible May 2011	Jan 2011 (PP)/ Mar 2010	Yes	No

(We generally produce a 5 or 6 play season that runs from late September to early May. At the present, we do not have specific plans to produce a play June-August but would be happy to entertain suggestions.)

Cast Demographics (if you have a project)

	Men	Women	Boys	Girls
Number				
Age Range				

Theater Experience

Please attach resume or forward resume to theatre@beowulfalley.org. Include in the subject line: ADC Chair 2010-2011 Director Submissions) This must be received by the submission date, Wednesday, October 14, 2009 at 3 p.m..

Your Concept

Briefly tell us:

- Why you want to direct at Beowulf Alley Theatre Company and why you chose this play.

For the project that you want to present, tell us about it.

- Provide a synopsis

Briefly tell us how you see (We'll get into more detail when interviewing)

- The set design

- The costumes

- Props

- The sound

- The lights

Do you already have production team members that you think would like to be involved and what positions they might hold? It's all right if you don't have people in mind. We can help.